

Highlighting and Annotating: Quick Reference

ion against discrimination may include protection	202	nct rotaliation for complaining abo	ખાt discrimination, but
. The separate treatment of each in the private-sec	Ľ)	Copy (Quick) : Standard	ar[<u>****33]</u> In my
ye and structure, as well as the fact that Congress y process, confirm that Congress did not intend tho	Ľ)	Copy (Advanced)	rom retaliation through remedy for retaliation
fully dissent.	Ð	Add to folder	
Discrimination in Employment Act of 1967, 81 [se of "promot[ing] employment of older persons ba ion in employment; [and of] help[ing] employers a ent." 29 U.S.C. § 621(b). The 1967 Act implement o "discriminate against any individual because ovision, which made it "unlawful for an employer to such individual has opposed [****34] any prac-	Q+	Add to search	lied only to private [of] prohibit[ing] s arising from the
	\bigcirc	Annotate	
		Highlight	t, the statute made it
			cond, Congress enacted s or applicants for cause such individual

Save time by adding notes and highlighting passages in primary and secondary law, news stories and other documents as you research.

- 1. Highlight text with your cursor.
- 2. Select the **drop-down arrow** next to Highlight; choose a color.

Continue highlighting. Copy text and select Highlight.

Save your highlighted document

to a Work Folder. Select the **Folder** delivery icon at the **top of the results screen**.



- 1. Highlight text with your cursor.
- 2. Select Annotate.
- 3. Add notes in the text box. Click Annotate.

Save your annotated document to a Work Folder. Select the **Folder** delivery icon.

To edit or delete annotations:

- 1. Click the annotation **text box** next to the annotated text.
- 2. Select the **pencil** or **waste can** icon.
- 3. Click **Save** to keep edits or **Delete**.

HIGHLIGHT/ANNOTATE SELECTED TEXT

- 1. Highlight document text with your cursor.
- 2. Choose Add to Folder.

If a pinpoint cite to the full-text document is available, it's included automatically.

To **add notes to selected text**, go to your folders. Select the **More** pull-down menu at the top of the screen.

- 1. Open the selected text.
- 2. Click the **Add Note** button.
- 3. Enter your notes. Click **Save**.

REVIEW MARK-UPS OUTSIDE WORK FOLDERS

Once saved, highlights and annotations also display when you:

- View the document in new search results.
- Retrieve the full-text document by cite.
- Review the document in your History.

Deliver folder documents with notes and highlighting; go to delivery formatting options.